**Curriculum vitae**

# ***Om Prakash Tiwari***

Flat no 102 1st Floor Chintamani Apt

A wing Plot no 1079 Sector-6

Koperkhairne Navi Mumbai

Pin 400709 (MH)

**Mobile: 9930673266**

**E-mail**:  omtjmd@gmail.com

**Objective:**

To work in a challenging atmosphere. To secure a suitable position leading towards a successful career by the utilization of my professional knowledge & eventually the successful realization of the organizations objectives.

**Academic Qualification:**

 » Post-Graduation in Economics from Dr. R. M.L. Awadh University in 2011.

 » Graduation from Dr. R. M.L. Awadh University in 2009

 » HSC from Allahabad Board in 2006

  » SSC from Allahabad Board in 2004.

**Computer Qualification:**

Basic programming & Operating

**Work Experience:**

**(1)Working as Officer in salary account department in AXIS BANK LTD since August 2011 to till now.**

**Roles and Responsibility**

1-Generate new corporate through cold calling.

2- Documentation of forms.

3- Achieve Cross sell targets ( Life Insurance , General Insurance, Online Trading

Account, Demat Account ,Mutul Fund, Credit Card).

4- Internal office work.

5-Maintain relationship with corporate.

6-Handling banking related Query of Customer’s and Corporate.

7- Selling credit card and handling all query related to credit card.

**(2) Worked as Executive in Salary Account Department in HDFC BANK since Nov. 2009 to till July 2011.**

**Roles and Responsibility**

1-Generate new corporate through cold calling.

2- Documentation of forms.

3- Achieve Cross sell target saving account life insurance and credit cards.

4- Internal office work.

5-Maintain relationship with corporate.

**Strength:**

» Strong commitment towards quality of work.

» I am a Workaholic,

» Optimum utilization of resources

»Trustworthy,

» Look at the broader perspective.

» Think positively

**MY INTERESTS**

» To think of innovative ideas,

» Listen to music,

» Gardening,

» Taking initiative in research work.

» Writing thoughts and ideas.

**Personal Details:**

**Date of Birth**                                  :     03/11/1990

**Fathers Name**                                :     Rama Shankar Tiwari

**Martial Status                               :** Unmarried

**Gender**                                          :     Male

**Nationality**                                     :     Indian

L**inguistics Proficiency** :     English, Hindi.

I hereby declare that all the above information furnished by me is true & correct to the best of my knowledge and not to conceal any information.

Date:

# Place: (***Om Prakash Tiwari***)